

# **Municipal Employees' Pension Plan**

**Registration No. 0355321**

**Calculating and Reporting**

**2024 Pension Adjustments for  
General Members**

# MUNICIPAL EMPLOYEES' PENSION PLAN

## 2024 PENSION ADJUSTMENTS FOR GENERAL MEMBERS

### INTRODUCTION

The purpose of this guide is to assist you in calculating and reporting the 2024 Pension Adjustments (PAs). You, the employer, are responsible for the reporting of PAs on your employees' T4 information slips. PAs must be reported for all employees who are or were members of the Municipal Employees' Pension Plan (MEPP) during the year. The PAs reported on the T4 information slips are used to determine the member's available Registered Retirement Savings Plan (RRSP contribution room for the next calendar year.

MEPP is a multi-employer, defined benefit, registered pension plan. MEPP's registration number, 0355321, must be included on the T4 information slip. Many income tax consultants' newsletters deal with single-employer plans, not multi-employer plans. The information supplied by them may not be applicable to members in MEPP.

Following are some special reporting requirements:

- Employees who worked part of the year and were/are members of MEPP must have a PA reported for them.
- If a member died during the year, do not report a PA for them.
- If a member has more than one job with a single MEPP employer, the PA must be calculated as if the jobs were one continuous job. The maximum pensionable service with a single employer is one year.
- If a member works for more than one MEPP employer, each employer calculates and reports a PA independently.

The Pension Adjustment tables on the MEPP website at [mepp.plannera.ca](http://mepp.plannera.ca) can be used to determine the PA for **full time** 12-month or **full time** 10-month employees who worked the whole year. There are two general member tables, one for members earning less than \$95,920 and a second for those earning more than that amount. You cannot use these tables, and therefore must calculate the PA, if an employee worked:

- full time for less than the whole year,
- less than full time for the whole year, or
- less than full time for less than the whole year.

PA calculators are available on the website at [mepp.plannera.ca](http://mepp.plannera.ca)